



**Cyngor Cymuned Ffordun gyda Tre'r-llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**

On Thursday 30th January 2025 at 7pm  
**remotely online and at Leighton Village Hall**

**102/24 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Di Stevens, Cllr Adam Lloyd, Cllr Anthony Day, Cllr Mark Williams and Cllr Rachael Briggs

Attendance online: Cllr Shaun Rees and Cllr Neil Edwards.

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council:, None

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**103/24 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None**

**104/24 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**105/24 Minutes of Previous Meeting**

105/24.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 28th November 2024 **RATIFIED**

105/24.2 To report, for information purposes only, matters arising from the minutes of the Meeting on 28th November 2024

**106/24 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

**Cllr Jenner** – In Leighton the 20mph limit has been moved and the signs will be adjusted accordingly. Outside Leighton school, some villagers want the limit brought down below 40mph and a footpath added so there is a safe route to walk to school etc. Cllr Jenner is trying to work out how to put forward a motion for Highways to come out and visit the site as it is important to see how dangerous the area is. The Air Ambulance review has started but has been postponed.

**Cllr Brignell-Thorp** – Highways won't do anything regarding speed limits until the guidance has been agreed. There is no improvement on feedback on any reported road issues. Gulleys on side of roads need regular clearing to stop the water gathering on the roads.

**107/24 Planning & Building Control**

107/24.1 Planning & Building Control Correspondence

107/24.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

Initials:

107/24.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

107/24.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

107/24.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

*None.*

107/24.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

107/24.4.1 Pre application Notice from D&S Gethin, The Gaer, Forden.

*Noted*

107/24.5 Planning Applications Consultations

107/24.5.1 To receive for information, representations regarding planning applications (if any).

107/24.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Result
25/0033/RES	Land Adj Lyndale And Forden C In W School, Forden, Welshpool, Powys SY21 8NE	Reserved matters application in respect of outline planning permission 21/0840/OUT for residential development for 23 dwellings, formation of a vehicular access, installation of a sewage treatment plant and all associated works (access, appearance, landscaping, layout, scale)	<b>SUPPORTED with the following comment:</b> We request consideration of parking provision during school times and weekends, when the main road is used as parking.

107/24.6 Planning Enforcement

107/24.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

107/24.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

*None*

## 108/24 Highways, play & recreation parks and buildings.

108/24.1 To report and resolve if desired any business in connection to the highways within the parish.

108/24.1.1 Results of request for advice on pavement issue Infront of Leighton School - Cllr Jenner covered this in her above report.

108/24.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

108/24.2.1 New playground signs – to agree Roy Evans to provide wooden backings for the signs and to mount at each ground.

**Resolved** to ask Roy Evans to mount new signs on wooden backings and mount on fencing.

108/24.2.2 Motorbike Show booked for 20<sup>th</sup> and 21<sup>st</sup> September 2025 – representatives of the football club and motorbike show invited to discuss way forward.

Initials:

Representatives from the Football Club and Motorbike Show were thanked for attending. The football club apologised for the confusion with bookings at last year's show. The club assured the council that they will not be playing during the next motorbike show at all. Problems were explained regarding people driving on the pitch and the show committee assured the council they will keep a closer eye on this - will try and keep heavier vehicles off the pitch too.

The football club asked could the pitch be roped off if it is wet, but this would not be possible as there is not enough room without the pitch - the committee will ensure the pitch is protected. The committee will also include that in their insurance so that if it is projected bad weather, then they can cancel in advance and claim off their insurance.

The chair asked the football club if we can we have their updated risk assessments and was assured they would be looked at during the meeting on Monday night.

*The guests were thanked for attending and all left at 19:09.*

108/24.2.3 New Risk assessments from Football Club – see above.

108/24.2.4 ROSPA Inspection reports - plan a way forward

Heritage Green slow close gate is working perfectly even though highlighted on the report.

Leighton Bench seat has been replaced.

Working party to meet at Leighton playpark on Thursday 20<sup>th</sup> Feb at 5pm with brooms to tackle the green moss growing on the softplay surface.

108/24.2.5 Update on sports field and Sewage Treatment Plant. Resolve way forward regarding PCC proposal.

The clerk reported that PCC have proposed to put a track down the side of the bowling green, by the hedge in order to gain access to the sewage treatment plant.

**Resolved** clerk to contact David Thompson to arrange a site meeting.

108/24.2.6 Resolve replacement of bottom gate post and pipe running under the gate.

**Resolved** look at next meeting

108/24.2.7 Resolve request for quotes to sand/restrain/paint all benches/tables/sheds in the 2 communities.

**Resolved** ask for quotes to sand/paint/restrain 2 benches in cemetery, 1 outside the church, the shed in churchyard, playpark shed and benches/tables in Leighton playground.

108/24.2.8 Review risk assessments.

**Resolved** Working party with Cllrs Day and Lloyd to meet and review risk assessments.

108/24.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

108/24.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

a. Update on new lock for main door

**Resolved** to accept payment of invoice and the following allocation of fobs:

Tennis club access – 1 fob per team (4 teams)

Football Club – 1 for each team (2 teams)

Cllrs Rowlands and Lloyd plus the Clerk to have full access to the dashboard too.

b. Update on PAVO grant, regarding the Showers – resolve to accept the new quote from Splash and final grant receipt from PAVO plus new date of works.

Initials:

**Resolved** to accept new Splash quote for shower works. All equipment will now be stored in the shed as opposed to in the Pavilion, the old cylinder cupboard will now be used to store cleaning materials. It was also agreed to add push buttons to each shower.

## 109/24 Finance and Assets

### 109/24.1 Finance Specific Correspondence

109/24.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

109/24.2 Items for Payment: to resolve to approve items for payment (to follow) for January 2025.

### RATIFIED

Invoice Summary January 2025				
Payee	Details	Power to Pay		£
Rachel Tibbott	Wages £823.34 + 5.49 HP + £12 land registry docs	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£840.83
LGPS	Pension		BACS	£300.35
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£146.00
SITC	monthly charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£54.26
Savings account	Transfer from current		STD	£300.00
Quickbooks	Online Accounts		DDR	£16.80
Safe & Secure 247 ltd	New Pavilion door access		BACS	£1,547.71
WPG	Signs		BACS	£105.60
Roy Evans	work on rotten bench in Leighton playpark			£182.00
B&B	final settlement for original doorlock agreed			£18.28
Carters Cleaning	Pavilion cleaning 3178 3233, 3258, 3274		BACS	£175.75
	<b>TOTAL</b>			<b>£3,687.58</b>
<b>Income</b>	Remainder of PAVO grant (total given £24066)			3394.8
	Additional Inscription for Carol Ann Morris			33
	Interest			228.17
<b>Current Account Balance</b>				£17,381.18
<b>Business Premium ME</b>				£118,757.80
<b>Current Account Balance</b>	When above expenses are taken out			£13,693.60
<b>Business Premium ME</b>				£119,057.80

109/24.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments.

### RATIFIED

109/24.4 To resolve budget v actual funds

### RATIFIED

109/24.5 To resolve precept request for 25/26.

**RATIFIED Precept request of £56,838**

109/24.6 To resolve budget proposal for 25/26

**RATIFIED with the following amendments:**

£1000 for website to include translation to Welsh

£4000 for sports field grass cutting as new contract

Initials:

£3000 for line

5% on NRW discharge licence.

**ACTION: Do we need to pay business rates? Clerk to check.**

109.24.6 To resolve acceptance of new model Financial Regulations 2024 - ONGOING

109.24.7 To resolve Ground Maintenance request for quotes for 2025 – 2028 with a break clause?

**RATIFIED**

109.24.8 Landfill Disposals Tax Communities Scheme – to resolve if we should apply for this?

No

**110/24 Training: to resolve any training undertaken and to be done.**

None

**111/24 Councillor Vacancies** - Resolve to accept the co-opted nomination of Terry Lomas for the Trelystan ward

**Resolved** to accept Mr Terry Lomas as co-opted Cllr for Trelystan ward.

*21:20 Cllr Rees left meeting*

**112/24 Correspondence**

112/24.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

112/24.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

a. Digital Guidance Cloud Storage

Welsh translation services – looking into minutes do they need to be translated. Could maybe word it “available by request”.

**ACTION: Clerk to investigate.**

b. Digital Health Maturity Report.

112/24.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

a. Memorial Safety – put it to next cemetery meeting. Find out any training available.

b. Local Bus Consultation Poster

**113/24. Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting**

113/24.1 Chairperson’s announcements: to receive for information announcements from the Chairperson, Members and Clerk.

None

113/24.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

Road from Caerhowel to school, water standing many times on the road, flooding in particular by Hem Cottage. Severn Trent by Railway pub on junction to Hem Lane.

**ACTION: Clerk to contact Highways and Severn Trent.**

*Cllr Edwards left the meeting at 21:40.*

Initials:

113/24.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 27<sup>th</sup> February 2025 at Leighton Village Hall.

**114/24 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

114/24.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

114/24.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

*None*

Meeting closed at 21:43

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: