



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**  
**On Thursday 26<sup>th</sup> September 2024 at 7pm**  
 At Forden Community Centre

**60/24 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Rachael Briggs, Cllr Adam Lloyd and Cllr Di Stevens,

Attendance online: Cllr Neil Edwards and Cllr Shaun Rees

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Mark Williams

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**61/24 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None**

**62/24 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**63/24 Minutes of Previous Meeting**

63/24.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on

63/24.1.1 25<sup>th</sup> July 2024 **RATIFIED**

63/24.2 To approve and sign the minutes as a correct record of the Extra -Ordinary Business Meetings on:

63/24.2.1 8th August 2024 **RATIFIED**

63/24.2.2 5<sup>th</sup> September 2024 **RATIFIED**

63/24.3 To report, for information purposes only, matters arising from the minutes of the Meetings on:

63/24.3.1 25<sup>th</sup> July 2024

63/24.3.2 8th August 2024

63/24.3.3 5<sup>th</sup> September 2024

**64/24 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

Cllr Brignall-Thorpe's report was read out in his absence.

**ACTION: Clerk to ask Cllr for an update on the sewage treatment plant at Tavern Park, the road surface in Heritage Green, the flood by the fingerpost to Chirbury and also by the Railway Inn.**

Initials:

**65/24 Planning & Building Control**

## 65/24.1 Planning &amp; Building Control Correspondence

65/24.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

65/24.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

*None.*

65/24.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

65/24.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

*None.*

65/24.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

*None.*

## 65/24.5 Planning Applications Consultations

65/24.5.1 To receive for information, representations regarding planning applications (if any).

65/24.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comment
None Received			

## 65/24.6 Planning Enforcement

65/24.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

65/24.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

*None***66/24 Highways, play & recreation parks and buildings.**

66/24.1 To report and resolve if desired any business in connection to the highways within the parish.

66/24.1.1 Results of request for advice on pavement issue Infront of Leighton School. Cllr Jenner –

**ACTION: Add to next agenda**

66/24.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

66/24.2.1 Tree survey– **RESOLVED** to accept updated quote from Arbserv.

66/24.2.2 Football Club update on works – all works completed except the stand. A net will be added to the new junior post. New risk assessments for the leaning bars and new goal post have been requested by the Clerk together with a copy of their Insurance policy.

66/24.2.3 Drain under gateway into horse's field – update from Cllr Edwards. Lots of surface water is coming out of new drain that Metrorod fitted which is going over the top and pooling behind the container. Might be lots of roots in drains under the gate.

**ACTION: Look at this again in the spring time.**

Initials:

**ACTION: add quotes for ground maintenance to next agenda.**

66/24.2.4 New playground signs bilingual – clerk still working on these.

66/24.2.5 Treatment Plant update – now working as PCC have engaged Metrorod to repair the system.

66/24.2.6 Heritage Green hedges update – Stuart has done the hedge cutting today and will finish tomorrow.

66/24.2.7 Defib pads update – Cllr Rees put new pads in all 4 defibs - due 28/03/2026. Will have to look again in 2026.

66/24.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

66/24.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Update on new locks, closing arms etc. Darryl Sheppard has been contacted to fit the new lock. Roy Evans has completed adding the closing arms and yale locks to the changing rooms doors. Hole in corridor roof has been repaired. Smoke brushes replaced in fire doors. Window repaired in the away changing rooms. Roy also undertook some emergency work at Leighton Playground as some flooring unsafe on the small climbing frame.
- b. Fire Extinguisher Service completed 16/09/2024
- c. Update on Showers – PAVO have contacted the clerk offering the full amount applied for in the grant as long as the work is completed by 30<sup>th</sup> November. **RESOLVED:** to accept the grant funding offered

**ACTION: Clerk to contact PAVO accepting offer. Contact Ryan the plumber, Pete the electrician and inform the football club.**

**67/24 Finance and Assets**

67/24.1 Finance Specific Correspondence

67/24.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

67/24.2 Items for Payment: to resolve to approve items for payment (to follow) for September 2024.

**RATIFIED**

67/24.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

67/24.4 To resolve transferring funds from current to savings. **RESOLVED** to leave funds where they are to cover any possible initial expenditure needed for the grant.

67/24.5 Internal audit check for April 2024 – Cllr Stevens reported she checked on the April Quickbooks invoice and was happy that the invoice matched with the payment.

67/24.6 Internal Audit check for July 2024 – Cllr Williams reported he checked on the July Boys & Bodens invoice and was happy the invoice matched with the payment.

**68/24 Training: to resolve any training undertaken and to be done.**

*None*

**69/24 Councillor Vacancies x 2**

*Ongoing*

Initials:

**70/24 Land next to Lyndale Forden**

70.24.1 Both copies of the Deed were signed on 16/9/24 by Cllr Rowlands and Cllr Lloyd, witnessed by Cllr Stevens and the Clerk.

70.24.2 To resolve to use revenue from the sale of the above, as soon as it is received, to employ the plumber and the contract previously agreed to complete the shower repairs in the Pavilion.

**RESOLVED** : Not now needed as grant application accepted.

**71/24 Update of Website**

71/24.1 Quote from Bananadesign to add hardcourt and Pavilion to website for bookings

71/24.2 Quote from Bananadesign to produce a flyer for social media, advertising the above.

**RESOLVED**: to accept both quotes

**72/24 Bike Show Booking**

**RESOLVED**: to waiver this year's hire charge for the motorbike show due to the bad weather.

**ACTION: Clerk to congratulate the committee on another good show. Clerk to contact the football club asking them to respect any future bookings of the Pavilion and grounds.**

**73/24 Correspondence**

73/24.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

73/24.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

**A; New Powers & Policies Guidance on sharepoint**

*Noted*

73/24.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

**A. From Forden Football Club**

**B. From Motorbike Show Committee.**

**C. PCC regarding consultation on replacement LDP – in by 7<sup>th</sup> October**

*All noted*

**74/24. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting**

74/24.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk.

None

74/24.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas.

None

74/24.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 24<sup>th</sup> October 2024 at Leighton Village Hall.

**75/24 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

Initials:

75/24.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

75/24.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

None

**Meeting closed at 20:44**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_