



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING

On Thursday 25th July 2024 at 7pm
 at Leighton Village Hall

36/24 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Rachael Briggs, Cllr Mark Williams and Cllr Adam Lloyd

Attendance online: None

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Di Stevens, Cllr Neil Edwards and Cllr Shaun Rees

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

37/24 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None

38/24 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

39/24 Minutes of Previous Meeting

39/24.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 27th June 2024

RESOLVED: The minutes of the Ordinary Business Meeting on 27th June 2024 were approved and signed as a correct record.

39/24.2 To report, for information purposes only, matters arising from the minutes of the:

39/24.2.1 Ordinary Business Meeting on 27th June 2024

None

40/24 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

Cllr Brignell-Thorp – PCC has announced a speed limit consultation which is open for feedback but it has got to be about specific sections of road (Cllr Thorp to forward email to Clerk). Cllr Thorp will be sending a response in and FLTCC should do too.

ACTION: liaise with Cllr Thorp to decide what FLTCC should be responding on.

It was reported to Cllr Thorp that the hedges are still bad on both sides of the road leading to the railway bridge past the Railway Inn, an accident is going to happen as people are being pushed into the middle of the road on a blind corner. This has been reported to PCC before and they said it has been dealt with, but it hasn't.

ACTION: Cllr Thorp and Clerk to report again

Initials:

It was reported to Cllr Thorp that Heritage Green Drive has been reported many times on Powys portal but nothing has been done. In quite a state of disrepair now and needs completely resurfacing.

ACTION: Cllr Thorp to follow up with Clive Jones

Cllr Amanda Jenner – Cllr Jenner is trying to get an update on Trelystan flooding issue but no response. Neuadd Maldwyn (self-contained housing) in Welshpool should be ready by the end of this year. Will forward any air ambulance info as soon as is received.

41/24 Planning & Building Control

41/24.1 Planning & Building Control Correspondence

41/24.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

41/24.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None.

41/24.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

41/24.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None.

41/24.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

None.

41/24.5 Planning Applications Consultations

41/24.5.1 To receive for information, representations regarding planning applications (if any).

41/24.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comment
None Received			

41/24.6 Planning Enforcement

41/24.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

41/24.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

None

42/24 Highways, play & recreation parks and buildings.

42/24.1 To report and resolve if desired any business in connection to the highways within the parish.

42/24.1.1 Results of request for advice on pavement issue Infront of Leighton School.

Cllr Jenner reported none had been received.

42/24.1.2 Report from PCC regarding report of dangerous hedge on bridge by Railway Inn.

ACTION: Clerk to report again

42/24.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

42/24.2.1 Tree survey update:

Initials:

42/24.2.1.1 Three quotes received.

RESOLVED: Quote A (Arbserv) chosen – Cllrs to meet with them to discuss work on T8.

42/24.2.1.2 Update on tree felled in adjoining field – tree felled and some branches have fallen on to sports field. Thanks to Mr and Mrs Mellor for their prompt action and they will be removing the remaining branch on the sports field asap.

42/24.2.2 Discharge by Junior Football Pitch update – Environmental Health came to see it today to meet Cllr Rowlands and Clerk and thinks it is stagnant mud so is happy with it.

ACTION: Keep an eye on it in the future.

42/24.2.3 Football Club works update – new concrete path is in. Lean on fencing to go up yet. Cllrs would like to meet with the footballers to discuss how they are going to address the area in front of the junior pitch, so easy access by groundsman is maintained. All future works to be halted until the site meeting has been held.

ACTION: Clerk to arrange on site meeting with football club and Councillors.

42/24.2.4 New drain cover needed by the side of the Pavilion

ACTION: this could be repaired but clerk will order a new one just in case.

42/24.2.5 Drain under gateway into horses field – Cllr Edwards not at meeting to update.

42/24.2.6 New playground signs –

RESOLVED: New layout for playground signs from WPG agreed. To replace sign in Forden School playground as broken, Leighton Playground and add one to Heritage Green playground, Hard Court area and Sports Ground entrance (as nothing there at the moment). All signs to be bi-lingual so will need 2 signs (English and Welsh). Defib sign to be ordered by Chapel too.

42/24.2.7 Heritage Green hedges

RESOLVED: Stuart Sheppard needs to cut back the playground and take it down to head height flat on the top, behind the playground. If the neighbour wants it lowered to the height of the adjoining hedge, then could we have a 50% contribution to it being lowered?

ACTION: Clerk to ask Stuart to do this work and invoice us directly. Cllr Lloyd to ask all 3 houses what they want to do.

42/24.2.8 Results of painting work at Forden School Playground – all Cllrs (and families) thanked for their work painting and cleaning the pavilion

42/24.2.9 Leighton Playground

ACTION: Clerk to purchase paint for the painting of the playshed and benches.

42/24.2.10 Defibs – present supplier has stopped supplying pads etc free of charge – resolve the way forward.

ACTION: Clerk to get prices of replacements for September meeting. Also to add contact details to the two defibs in Forden.

42/24.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

42/24.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Showers grant application. Resolve way forward. If time lapse, should we get the boilers serviced etc.

RESOLVED: Not to service

Initials:

- b. Forden School bird scarer design competition update.
RESOLVED: All done and sweets given to children to say thank you.
- c. Works to clean Pavilion roof completed and signed off by Chair **CLOSED**
- d. New cleaning schedule if 2 games a week
RESOLVED: Cleaning to be done once a week
- e. Update on new locks, closing arms etc. Resolve purchase of them and employing Roy Evans to install.
ACTION: This is with Boys & Bodens for quotes.

43/24 Finance and Assets

43/24.1 Finance Specific Correspondence

43/24.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

43//24.2 Items for Payment: to resolve to approve items for payment for July and August 2024.

AGREED

Invoice Summary JULY 2024				
Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages £ 792.86 + £5.49 HP ink + £ 7.20 sweets for forden school + £58.50 items for pavilion	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£864.05
LGPS	Pension	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£288.78
Powys County Council	Business rates	s.164, s.44, ss 9&11	DDR	£146.00
Andrew Evans Landscapes	Ground Maintenance Inv 2800,		BACS	£509.15
SITC	Monthly Office charge	ss.37-47	BACS	£54.26
Savings account	Transfer from current		STD	£300.00
Carters Cleaning	Pavilion 2637, 2656, 2680,2706		BACS	£120.25
Saxon Cleaning	Pavilion Roof Cleaning		BACS	£1,800.00
Quickbooks	Online package		DDR	£16.80
Boys & Bodens	Paint for playgrounds		BACS	£180.00
Forden Recreation Ass	Meetings 2333, 2334		BACS	£26.00
WPG	Playground & Defib sign		BACS	£32.40
	TOTAL			£4,337.69
Income				£0.00
Current Account Balance				£7,995.91
Business Premium ME				£36,591.95
Current Account Balance	After above expenses taken out			£3,658.22
Business Premium ME				£36,891.95

Estimated August payments over page...

Initials:

Invoice Summary August 2024				
Payee	Details	Power to Pay	Payment type	£
Rachel Tibbott	Clerk Wages £792.86 +HP Ink 5.49	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£798.35
LGPS	Pension	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£288.78
Powys County Council	Business Rates	s.164, s.44, ss 9&11	DDR	£146.00
Forden Recreation Assn	Revenue Grant	s.52	BACS	£2,000.00
Leighton Village Hall	Revenue Grant	s.52	BACS	£2,000.00
Shropshire ITC Ltd	Office monthly charge	ss.37-47	BACS	£54.26
Andrew Evans Landscapes	Sports Field cutting	s.2,s.133,s.19	BACS	£509.15
Savings account	Transfer from current		STD	£300.00
Quickbooks	Online package		DDR	£16.80
Carters Cleaning	Cleaning of Pavilion			£185.00
	TOTAL			£6,298.34
Income	Precept due 31.8.24			£17,820.00
Current Account Balance				£3,658.22
Business Premium ME				£36,891.95
Current Account Balance	After above expenses taken out			£15,179.88
Business Premium ME				£37,191.95

43/24.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **AGREED**

43/24.4 To allow clerk/chair to sanction any other urgent payments that need to be made in August when there is no meeting. **AGREED**

43/24.5 To resolve payments of revenue grants to Leighton Village Hall and Forden Community Centre of £2000 each to be paid in August. **AGREED**

43/24.6 To resolve transferring £5000 over from savings to current in August IF Precept not received in time (due 31st August) as balance should be near zero. **AGREED**

43/24.6 Credit trade account set up with Boys & Bodens. Resolve who is allowed to order/use the account.

RESOLVED: Agreed and only Clerk to order

44/24 Training: to resolve any training undertaken and to be done.

None

45/24 Councillor Vacancies x 2

45/24.1 Minor Authority Governor (Community Council) vacancy on Forden C in W School – The Head Teacher had informed the clerk that there are two candidates, Sadie Ingram and Sean McLaughlin. Both currently parent governors on the governing body but are willing to swap roles so that the school can take on more parent governors.

RESOLVED: To accept either candidates as possible Community Council Governors.

Initials:

46/24 Land next to Lyndale Forden

46/24.1 To resolve acceptance of the updated version of the Deed of Easement with amendments added by NRW/PCC and sign again.

RESOLVED: agree 2 metre width of Easement. Not agree to the inclusion of “approximately” to the siting of the Easement. Not agree to any SUDS on FLTCC land. Why are PCC now included in the deed of Easement? Should FLTCC have site of any documentation with PCC?

ACTION: Clerk to contact solicitor with these queries.

46.24.2 To resolve to use revenue from the sale of the above, as soon as it is received, to employ the plumber and the contract previously agreed to complete the shower repairs in the Pavilion.

N/A

47/24 Update of Website

47/24.1 **ACTION: Ask Banadesign for a costing to add booking calender to the front page of website with a separate facilities to hire page. Photos of Pavilion, meeting room, hard courts, lights, sports ground. Investigate cost and bring to next meeting**

47/24.2 Make a flyer advertising the hardcourt area and lights for winter hire (after end of tennis season) which can be added to village/town facebook sites.

ACTION: after above

48/24 Bike Show Booking – 21st/22nd September**49/24 Correspondence**

49/24.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC) *None*

49/24.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk. *None*

49/24.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence. *None*

50/24. Chairperson’s & Members Announcements, Items for Future Agenda & Date of Next Meeting

50/24.1 Chairperson’s announcements: to receive for information announcements from the Chairperson, Members and Clerk. *None*

50/24.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas. *None*

50/24.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 26th September 2024 at Forden Community Centre (no meeting in August)

51/24 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

51/24.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

51/24.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

Initials:

None

Meeting closed 21:48

Signed: _____ Date: _____