



Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan
Forden with Leighton and Trelystan Community Council
 Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

APPROVED MINUTES OF COUNCIL ORDINARY BUSINESS MEETING

On Thursday 27th June 2024 at 7pm
 at Forden Community Centre

23/24 Welcome, Attendance, Apologies for Absence: to record attendance.

Attendance in the hall: Cllr Suzanne Rowlands, Cllr Anthony Day, Cllr Rachael Briggs, Cllr Di Stevens and Cllr Mark Williams

Attendance online: Cllr Neil Edwards and Cllr Shaun Rees (joined at 19:28)

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Adam Lloyd

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

24/24 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

None

25/24 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email clerk@fltcc.org.uk no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

None

26/24 Minutes of Previous Meeting

26/24.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 30th May 2024

RESOLVED: The minutes of the Ordinary Business Meeting on 30th May 2024 were approved and signed as a correct record.

26/24.2 To report, for information purposes only, matters arising from the minutes of the:

26/24.2.1 Ordinary Business Meeting on 30th May 2024 - None

27/24 County Councillor Reports: to receive updates for information on County Council matters from the County Councillors.

Cllr Brignell-Thorp – report was read out in Cllr Thorp's absence. The only statements the Cllrs wished to make regarding the bus consultation was that it could be more synchronised with Montgomery buses to Shrewsbury and train times in Welshpool – they all need to be more connected.

ACTION - CLERK TO EMAIL RESPONSES

Cllr Amanda Jenner – there are still damaged bins awaiting deliveries. If anyone ordered and waiting for replacements, then please contact Cllr Jenner. Lights at Leighton School – Chris Lloyd has been given school times to adjust lights. Caution lights Welshpool side work but not the ones opposite the school house, not sure of the ones on the other side. Cllr Jenner going to drive around Leighton to look at any potholes. Not done anything about the flooding on Trelystan regarding the drain in the field.

Initials:

28/24 Planning & Building Control

28/24.1 Planning & Building Control Correspondence

28/24.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

28/24.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

None.

28/24.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area

28/24.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

None.

28/24.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

None.

28/24.5 Planning Applications Consultations

28/24.5.1 To receive for information, representations regarding planning applications (if any).

28/24.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comment
24/0676/HH	The Gables , Forden, Welshpool, SY21 8LX	Proposed front extension, addition of rear first floor balcony and all associated works	SUPPORTED
24/0785/HH	The Paddock , Fron, Welshpool, SY21 8RX	Erection of extension to dwelling & enlargement of residential curtilage	SUPPORTED

28/24.6 Planning Enforcement

28/24.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

28/24.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

29/24 Highways, play & recreation parks and buildings.

29/24.1 To report and resolve if desired any business in connection to the highways within the parish.

29/24.1.1 Results of site meeting with PCC regarding request for advice on pavement issue Infront of Leighton School. Cllr Jenner reported that she had not had it yet, will wait till after Purdah and follow up.

29/24.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

29/24.2.1 Sewage Treatment Plant update – Cllr Edwards reported the plant needed resetting and is going again now.

29/24.2.2 Tree survey quotes – not received yet.

29/24.2.3 Discharge by Junior Football Pitch update – not received anything from Environmental Health.

Initials:

ACTION - CLERK TO FOLLOW UP WITH ENV HEALTH**Cllr Rees joined the meeting at 19:28**

29/24.2.5 Sheep on recreation fields update – Cllr Williams reported that the sheep had since been taken off the adjoining fields and to report any future issues to him.

29/24.2.6 School Playpark – working party of Councillors and Parents to paint playground Saturday 20th July with reserve date of Sunday 21st July.

Resolved: litter bin has been removed from the playground for the summer as a trial (thanks to Cllr Briggs for emptying it). If litter becomes a problem, then the bin will be returned.

29/24.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

29/24.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Changing of locks to code locks on main door of pavilion, plus door closers, frontless yale locks. ONGOING
- b. Showers grant application. **RESOLVED:** to defer decision to continue with works to next month.
- c. Legionella and Fire Assessments – Replacement door smoke brushes. Keyhole covers for doors. Removal of keep door locked signs. Disabled toilet safety indicators. ONGOING
- d. Forden School bird scarer design competition – pupils to put the scarecrows in place on the Pavilion.
- e. Works to clean Pavilion roof – **RESOLVED:** to accept all papers sent by Saxon Cleaning.
ACTION - CLERK TO INFORM SAXON CLEANING THAT WORK CAN START
- f. Purchase of plastic boxes to store crockery in the Pavilion kitchen. **RATIFIED**
ACTION - CLERK TO PURCHASE
- g. When working party is painting the playground, is there a councillor who has a pressure washer who could clean the bird poo outside the Pavilion? Cllr Williams agreed to take a look.

30/24 Finance and Assets

30/24.1 Finance Specific Correspondence

30/24.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

30//24.2 Items for Payment: to resolve to approve items for payment (to follow) for June 2024.

RATIFIED

See payments on next page

Initials:

Invoice Summary JUNE 2024				
Payee	Details	power to pay	Chq No.	£
Rachel Tibbott	Wages for June 24 £792.86 + HP Ink £28.49+ £63.91 paint etc	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£885.26
LGPS	Pension	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£288.78
HMRC	PAYE	Schedule 12, paragraphs 30, 30D and 30E	BACS	£575.31
SITC	Monthly Office charge	Schedule 12, paragraphs 30, 30D and 30E, s144	BACS	£54.26
Powys County Council	Business rates	s.164, s.44, ss 9&11	DDR	£146.00
Hafren Dyfydwy	Water	s.125	DDR	£29.34
Andrew Evans Landscapes	Ground Maintenance May	s.164.s.44,ss.9 & 10	BACS	£509.15
Carters Cleaning	Cleaning June: 2564, 2584, 2604	s.133	BACS	£101.25
Graham Smith		Act 1972, Schedule 12, paragraphs 30, 30D and 30E	BACS	£60.00
Quickbooks	Online Subscription	Schedule 12, paragraphs 30, 30D and 30E, s144	DDR	£16.80
Wales Audit Office	21/22 Audit Fees	Act 1972, Schedule 12, paragraphs 30, 30D and 30E	BACS	None
Transfer to Savings			TFR	£300.00
	TOTAL			£2,966.15
Income received	Interest			82.6
Current Account				10962.06
Business Premium	including income above			£36,291.95
Current Account Balance	After above expenses taken out			£7,995.91
Business Premium ME				£36,591.95

30/24.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. **RATIFIED**

30/24.4 Internal Audit and Accounts 2023-24: to receive the Internal Audit report and to receive and approve the Financial Accounts 2023-24 **RATIFIED**

30/24.5 Annual Return of Accounting Statement & Statement of Assurance 2023-24: to approve the Annual Return for dispatch to the external auditor **RATIFIED**

30/24.6 Chair to sign Annual Return Statement 2023-24 **RATIFIED**

30/24.7 To appoint Mr Graham Smith ACIS, MBIM, as council's internal independent examiner for the next year ending 31st March 2025 **RATIFIED**

31/24 Training: to resolve any training undertaken and to be done. None

Initials:

32/24 Councillor Vacancies x 2

32/24.1 Minor Authority Governor (Community Council) vacancy on Forden C in W School

33/24 Correspondence

33/24.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

33/24.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

33/24.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence. Email received from Pat Humphreys regarding Lyndale, Forden.

RESOLVED: to hold an extra-ordinary online meeting on Thursday 4th July at 7pm to discuss Lyndale.

34/24. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

34/24.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk. None

34/24.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas. Plaque for the bench in memorial of Richard Davys Jones – Cllr Edwards to sort.

34/24.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 25th July 2024 at Leighton Village Hall.

35/24 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS

35/24.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

35/24.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk.

Meeting closed at 8:40pm

Signed: _____ Date: _____

Initials: