



**Cyngor Cymuned Ffordun gyda Thre'r-Llai a Threlystan**  
**Forden with Leighton and Trelystan Community Council**  
Glanllyn, Leighton, Welshpool, Powys. SY21 8HJ

Clerc i'r Cyngor | Clerk to the Council: Rachel Tibbott

**FINAL MINUTES OF COUNCIL ORDINARY BUSINESS MEETING**  
**On Thursday 25<sup>th</sup> April 2024 at 7pm**  
at Forden Community Centre

**134/23 Welcome, Attendance, Apologies for Absence:** to record attendance.

Attendance in the hall: Cllr Di Stevens, Cllr Anthony Day, Cllr Adam Lloyd (Chair) and Cllr Rachael Briggs

Attendance online:

The Chair welcomed Councillors and Clerk to the meeting.

Apologies for absence approved by Council: Cllr Mark Williams, Cllr Neil Edwards, Cllr Shaun Rees and Cllr Suzanne Rowlands

Apologies for absence received:

Other members absent:

In attendance: Rachel Tibbott (Clerk to the Council)

**135/23 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk.

**None**

**136/23 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email [clerk@fltcc.org.uk](mailto:clerk@fltcc.org.uk) no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**None**

**137/23 Minutes of Previous Meeting**

137/23.1 To approve and sign the minutes as a correct record of the Ordinary Business Meeting on 28th March 2024

**RESOLVED:** The minutes of the Ordinary Business Meeting on 28<sup>th</sup> March 2024 were approved and signed as a correct record.

**138/23 County Councillor Reports:** to receive updates for information on County Council matters from the County Councillors.

**Cllr Brignell-Thorp** – report was read out in Cllr Thorp's absence.

**Cllr Amanda Jenner** – Leighton planning was approved this morning. Cllr Jenner to chase Leighton School request for access in front of the school. Clerk brought up issue with planning meeting notification – despite Cllr Berriman's assurance that the period of notification of the planning meetings was going to be lengthened to accommodate the Community Council's rules on notification of meetings, the same thing has happened again this month. Fortunately, we didn't need to meet to discuss the application, but if we had then we wouldn't have enough time to call a meeting, discuss and respond in the time frame provided. Cllr Jenner to follow this up

**CLERK TO FORWARD CLLR BERRIMAN'S EMAILS TO COUNCILLOR JENNER**

Initials:

**139/23 Planning & Building Control**

139/23.1 Planning & Building Control Correspondence

139/23.1.1 Planning Aid Wales: to receive latest planning news and training opportunities

**Noted**

139/23.1.2 Other correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.

**None**

139/23.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

**Noted**

139/23.3 Planning Inspectorate Appeals: Notices of Appeals: to receive and resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

**None**

139/23.4 Pre-application Consultations by Developers: to receive and resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

**Noted**

139/23.5 Planning Applications Consultations

139/23.5.1 To receive for information, representations regarding planning applications.

**None**

139/23.5.2 To receive and resolve responses to consultations (full applications(s) details(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref:	Site	Description	Comments
24/0456/ELE	Land Adjacent to Cefn Derw, Forden, Welshpool, SY21 8LZ	Application made under Section 37 of the electricity act 1989: Overhead Lines exemption (England & Wales) Regulations 2009 to upgrade existing 11kV and low voltage overhead electricity line to enable three phase supplies to be provided at Erw Las and safari tent.	NO comment to be made.

139/23.6 Planning Enforcement

139/23.6.1 From other bodies to FLTCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

**None**

139/23.6.2 From FLTCC to other bodies: to resolve reports of planning enforcement matters within the community.

**None**

**140/23 Highways, play & recreation parks and buildings.**

140/23.1 To report and resolve if desired any business in connection to the highways within the parish.

140/23.1.1 Reply from PCC regarding request for advice on pavement issue Infront of Leighton School. **ONGOING WITH CLLR JENNER**

140/23.2 To report and resolve if desired any business in connection to the play, recreation parks and outdoor spaces managed or influenced by the council.

140/23.2.1 Sewage Treatment Plant update – nothing more from Powys. Safety mesh still off.

Metrorod responded to request about new pipe behind football club container, stating it was agreed

Initials:

with Powys and merely an extension of existing pipe taking surface water into gully as before – explanation accepted by Councillors. Resolved to ask Stuart Sheppard to look at pipe under gateway to see if it is blocked.

**CLERK TO CONTACT METROROD & STUART SHEPPARD**

140/23.2.2 Tree survey from Arbserv update – Andy Mellor has agreed to make safe the tree in his grounds. Cllr Lloyd has added fencing and warning tape around the tree until the work has been done. T11 has been taken down by Arbserv, logs and woodchip left on site. Quotes not received yet for remaining tree works.

**CLERK TO ADD TO NEXT AGENDA RE: QUOTES**

140/23.2.3 Discharge by Junior Football Pitch – Clerk still not received anything from Environmental Health. **ONGOING.**

140/23.2.4 Football club contract – Clerk to contact OVW for advice regarding contracts. **ONGOING**

140/23.2.5 Issue with sheep on recreation fields again – Awaiting follow up information from Cllr Williams. **ONGOING**

140/23.3 To report and resolve if desired any business in connection to the buildings managed or influenced by the council.

140/23.3.1 To report and resolve any work undertaken and future works needed at the Pavilion:

- a. Changing of locks to code locks on main door of pavilion, plus door closers, frontless yale locks. **Ongoing**
- b. Shower quotes – **Resolved** for clerk to apply for grant funding with “Rebuilding Community Foundations in Powys”, less than 1 3 week turnaround. Need to get quote from electrician for his work. Need to contact Land Registry to prove ownership of Pavilion. **CLERK TO ACTION**
- c. Legionella and Fire Assessments – Replacement door smoke brushes. Keyhole covers for doors. Removal of keep door locked signs. Disabled toilet safety indicators. **ONGOING**
- d. Forden school have agreed to take part in the design competition.

**141/23 Finance and Assets**

141/23.1 Finance Specific Correspondence

141/23.1.1 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

141/23.2 Items for Payment: to resolve to approve items for payment for March 2024. **RATIFIED**

**Information overleaf**

Initials:

Invoice Summary April 2024				
Payee	Details	power to pay	Type	£
Rachel Tibbott	Wages £792.86+ HP Ink £5.49 +£3.05 postage	Schedule 12, paragraphs 30, 30D and 30E	BACS	£801.40
LGPS	Pension		BACS	£288.78
SITC Inv 14941	Monthly Office charge	ss.37-47	BACS	£54.26
Powys County Council	Business rates	s.164, s.44, ss 9&11	ddr	£147.20
Quickbooks	Accountancy Package		ddr	£16.80
Carters Cleaning	inv 2376, 2390, 2413	s.133	BACS	£157.25
Mr N Edwards (Forden Newsletter)	Donation (always paid to councillor Neil Edwards)		BACS	£30.00
Leighton Newsletter	Donation		BACS	£30.00
SLCC	Clerk Training Powers & Duties		BACS	£54.00
Transfer to Savings			STD	£100.00
	<b>TOTAL</b>			<b>£1,679.69</b>
<b>Income</b>				
Burial	Doris Beryl Williams			193
Current Account Balance				£14,924.25
Business Premium ME				£22,009.35
<b>After the above payments are taken/added</b>				
Current Account Balance				<b>£13,244.56</b>
Business Premium ME				<b>£22,109.35</b>

141/23.3 Financial Balances: to report for information the consolidated balances to date, after transfers, receipts and payments. NOTED

#### 142/23 Training: to resolve any training undertaken and to be done.

142/23.1 **RESOLVED** Cllr Stevens to attend H&S training in May.

#### 143/23 Councillor Vacancies x 2

143/23.1 Minor Authority Governor (Community Council) vacancy on Forden C in W School NOTED

#### 144/23 Correspondence

144/23.1 One Voice Wales (OVW) and Society of Local Council Clerks (SLCC)

144/23.1.1 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought to the attention of the council by the Clerk.

144/23.2 General Correspondence: To note, discuss and resolve, if necessary, any actions that arise from previously distributed correspondence.

#### 145/23. Chairperson's & Members Announcements, Items for Future Agenda & Date of Next Meeting

145/23.1 Chairperson's announcements: to receive for information announcements from the Chairperson, Members and Clerk. **None**

145/23.2 Items for future agenda: to bring forward for information items for consideration by the Clerk for future agendas. **None**

145/23.3 Date of next hybrid meeting for information: ORDINARY BUSINESS MEETING 30<sup>th</sup> May 2024 at Forden Community Centre.

Initials:

**146/23 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

146/23.1 Resolution to exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted. **None**

146/23.2 Confidential Correspondence (confidential reason: data protection of individuals): to receive, and resolve if desired, such other business or correspondence to let of a confidential nature as will be brought to the attention of the council by the Clerk. **None**

Meeting closed at 8:23pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_